

## **Job Description**

<b>Job Title</b>	Product Repair Technician	<b>Holidays</b>	25 days / year + statutory
<b>Department</b>	Production	<b>Pension</b>	5% contributory by employee
<b>Hours per week</b>	38 hours	<b>Reports to</b>	Production Shift Manager
<b>Duration</b>	Full Time/Permanent	<b>Hours of Work</b>	2 shift Pattern

### **Job Summary**

- Repair all first line faults from the production area
- High level of hand soldering skills to repair faults to IPC 610
- Undertake various production duties when current work is complete
- Assist with Customer returns
- Identify specific faults relating to production failure codes

### **Main Functions & Duties**

- Repair all first line faults from production area to the required quality
- Ensure all repaired units are returned to the production area to the highest standard possible
- Report and log all repairs correctly and highlight areas of concern to process engineering department, to ensure process improvements can be implemented
- Check various units using Automatic Optical Inspection systems and identify faults that are not easily visible
- To thoroughly check the work completed to avoid any further repairs
- Further training to be able to complete production repairs

### **Critical Success Factors**

**Success in this role will be judged by the following key performance indicators**

- Quality of the repairs completed
- Correct logging of all repairs
- Ensure all repair processes are correctly adhered to
- Be able to listen and learn from the production repair department to develop skills further

### **Working Conditions**

The role is based at our offices in Hunmanby, North Yorkshire. It is a requirement of this role that the job holder will be prepared to travel on company business.

<b>Job Holders Attributes</b>
<p>Essential experience/skill and knowledge</p> <ul style="list-style-type: none"> <li>• Confident in taking on new skills</li> <li>• Excellent communication skills</li> <li>• Ability to concentrate on close, intricate and precise work</li> <li>• An enthusiastic, flexible 'can do' approach</li> <li>• Ability to work on own initiative as well as an effective team member</li> <li>• Confident IT skills</li> <li>• Capability and willingness to take additional responsibilities to achieve role development, if appropriate opportunities occur</li> <li>• Ability to maintain concentration and high standards of production quality when completing repetitive tasks</li> </ul> <p>Useful experience/skills and knowledge</p> <ul style="list-style-type: none"> <li>• Hand soldering skills</li> <li>• Experience in electronic fault finding</li> <li>• IPC 610 training</li> </ul>

Name of person compiling description	Production Shift Manager
Date of description	14 <sup>th</sup> January 2020